

Forward Plan

January - April 2015

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 5 December 2014



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning; policy co-ordination; Fire & Rescue; Trading Standards; equalities; localities; community cohesion</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - January 2015

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 27 January 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
Ref: 2014/127

Delegated Powers of the Chief Executive - April 2015

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
Ref: 2014/178

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Flood Risk Management Consultation Responses

To seek approval of the proposed strategy.

Decision Maker and Target Date: **Cabinet, 16 December 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 21/10/2014 to 16/12/2014. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Key Stakeholder.

Report By: Director for Environment & Economy

Contact: Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435 Ref: 2014/107

NON-KEY DECISIONS

Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date: **Deputy Leader, 19 January 2015**

Reason for amendment (if any) Decision due date for Deputy Leader changed from 20/10/2014 to 19/01/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/156

Cabinet Business Monitoring Report for Quarter 2

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 27 January 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2014/126

Staffing Report - Quarter 3 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 24 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2014/151

Community Risk Management 2015-16 Action Plan

To seek agreement to the final Action Plan following public consultation.

Decision Maker and Target Date: **Cabinet, 24 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206 Ref: 2014/165

Cabinet Business Monitoring Report for Quarter 3

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Policy

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2014/177

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Housing Related Support

To agree the proposed way forward for housing related support services in Oxfordshire.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: Public consultation took place in June-September.

Report By: Director for Adult Social Services

Contact: Natalia Lachkou, Commissioning Manager Tel: 07881 500344

Ref: 2014/191

Adult Social Care Policy Framework

To seek approval of the revised policies for Adult Social Care.

Decision Maker and Target Date: **Cabinet, 24 February 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 27/01/2015 to 24/02/2015. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director - Joint Commissioning

Contact: Ben Threadgold, Service Manager - Policy & Performance Tel: (01865) 328219 Ref: 2014/157

The Big Plan - Learning Disability Strategy - 2015-2018

To seek approval for the Learning Disability Strategy for 2015-2018.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 24/02/2015 to 17/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Public consultation via the E-Portal. Stakeholder events.

Report By: Deputy Director - Joint Commissioning

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577 Ref: 2014/156

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Proposal to Expand Hook Norton CE Primary School

Whether to approve the expansion of Hook Norton CE Primary School from 1fe to 1.5fe from September 2015.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/182

NON-KEY DECISIONS

Pre Schools on Maintained School Sites Under Licence or Lease: Proposed New Charging Arrangements

To seek approval to the proposed arrangements.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 8 December 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Children, Education & Families changed from 03/11/2014 to 08/12/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access
Manager Tel: (01865) 810617

Ref: 2014/035

Closure of West Kidlington Nursery School (to merge with West Kidlington Primary School)

To consider whether to proceed to publish a statutory notice on the closure of the Nursery School. Provision to become part of the Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 8 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/100

Closure of Northfield School Hostel

To consider whether to close following publication of a statutory notice in October.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 8 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/124

Strategy for Special Educational Needs Infrastructure to 2030

To note and endorse the Council's proposed strategy for meeting the demand for specialist provision for children and young people with SEN and Disabilities, aged 2 to 25 years, in the short term and until 2030.

Decision Maker and Target Date: **Cabinet, 16 December 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 25/11/2014 to 16/12/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Stakeholders

Report By: Director for Children's Services

Contact: Janet Johnson, Children with SEN Manager Tel: (01865) 815129

Ref: 2014/155

Child Sexual Exploitation Update

To receive an update on actions taken by OCC and its partners in relation to Child Sexual Exploitation.

Decision Maker and Target Date: **Cabinet, 16 December 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
Ref: 2014/181

Closure of Hearing Impairment Resource Base at Rush Common School, Abingdon

To seek the approval of the final decision on formal closure of Hearing Impairment Resource Base at Rush Common School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 5 January 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Statutory Notice
Report By: Director for Children's Services
Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391
Ref: 2014/171

Closure of Communication & Interaction Resource Base at Caldecott Primary School

To seek the approval of the final decision on formal closure of Communication & Interaction Resource Base at Caldecott Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Statutory Notice
Report By: Director for Children's Services
Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391
Ref: 2014/172

Closure of Communication & Interaction Resource Base at Queensway School, Banbury

To seek the approval of the final decision on formal closure of Communication & Interaction Resource Base at Queensway School, Banbury.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391

Ref: 2014/173

School Improvement Business Partnership

To seek agreement of the recommendations for the future delivery of school improvement services for Oxfordshire schools.

Decision Maker and Target Date: **Cabinet, 24 February 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 16/12/2014 to 24/02/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Sue Bainbridge, Schools & Learning Manager Tel: (01865) 328508

Ref: 2014/175

Recommended Sponsor for New Primary School in Banbury at Longford Park

Whether to approve the recommended sponsor to run a new primary school in Banbury.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Expressions of Interest, shortlisting, interviews and presentations

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/109

Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"

Whether to approve the closure of West Kidlington Nursery School in order for it to "merge" with West Kidlington Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/183

Recommended Preferred Sponsor for the New Primary School at Barton, Oxford

Whether to support the recommended sponsor preferred to run the new primary school in Barton, Oxford.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Selection process

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/184

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Exemption from Contract Procedure Rules for a Contract with Abingdon & Witney College

To seek agreement to a short-term exemption from the procurement framework.

Decision Maker and Target Date: **Cabinet Member for Cultural & Community Services, 5 January 2015**

Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - report and Annex

Consultations: Consultation undertaken with relevant stakeholders

Report By: Director for Environment & Economy

Contact: Vicky Field, Operational HR Manager Tel: (01865) 797196

Ref: 2014/188

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Oxfordshire Minerals & Waste Annual Monitoring Report 2014

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2014, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

Decision Maker and Target Date: **Cabinet Member for Environment, 15 January 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/11/2014 to 15/01/2015. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2014/122

LTP4 and Oxford Transport Strategy

To approve final draft.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Reason for amendment (if any) Decision due for Cabinet Member for Environment on 16/12/2014 changed to Cabinet on 27/01/2015. Reason: Further work required and changed from Cabinet Member to Cabinet.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Consultation with relevant stakeholders and public consultation.

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Daniel Round, Locality Manager Tel: (01865) 815623 Ref: 2014/099

Compulsory Purchase Orders

To seek agreement to use Compulsory Purchase Orders.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: Yes - Category 3 - commercially sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Richard Warren, Strategic Project Delivery Manager Tel: 07748
112169 Ref: 2014/189

Bus Subsidies

To seek decisions on the future provision of subsidised bus services for which subsidy contracts are due to terminate in May 2015 mainly covering routes in the Vale of White Horse and South Oxfordshire areas, but with one or two others elsewhere.

Decision Maker and Target Date: **Cabinet Member for Environment, 19
March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex 2

Consultations: County Councillors, parish councils, district councillors and
other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865)
815867 Ref: 2014/164

NON-KEY DECISIONS

Proposed Zebra Crossing - A415 Kingston Bagpuize

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15 January 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 06/11/2014 to 15/01/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/066

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 15 January 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 06/11/2014 to 15/01/2015. Reason: To allow more time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2013/017

Proposed Changes to Parking Places - St John Street Area, Oxford

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/158

Proposed Traffic Restrictions - Abbey Place, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/159

Proposed Village Entry Traffic Calming Feature - Stanton Harcourt

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Environment & Economy

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/167

Proposed Pedestrian Crossing - Bicester Eco-Town Exemplar Site

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Environment & Economy

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/168

Proposed Disabled Persons Parking Places - Cherwell District Council

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Environment & Economy

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/170

Proposed Puffin Crossing - A417 East Hendred

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 15
January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/185

The Supported Transport Programme

To see approval to award funding to first set of community transport grant applications.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 25/11/2014 to 27/01/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Service Manager - Business Development & Fleet Management

Contact: Giacomo Esposito, Programme Manager Tel: 07554 103443

Ref: 2014/161

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/087

Proposed Changes to Parking - Burford

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Environment & Economy

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/166

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 26/02/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/115

Proposed Amendments to Parking Restrictions - Marston Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/11/2014 to 26/02/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/088

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/11/2014 to 26/02/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/086

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents.

Report By: Director for Environment & Economy

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/169

Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/186

Proposed Speed Limit and Traffic Calming - Milton Road, Sutton Courtenay

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 26 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/187

Cotteslowe & Wolvercote Junction Improvements

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/160

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 15/01/2015 to 19/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Ref: 2014/033

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2014/15 Financial Monitoring & Business Strategy Delivery Report - October 2014

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/105

Service & Resource Planning Report 2015/16 - December 2014

To provide an update on the service and resource planning process for 2015/16.

Decision Maker and Target Date: **Cabinet, 16 December 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Ref: 2014/106

Service & Resource Planning 2015/16 - January 2015

To provide an update on the service and resource planning process for 2015/16 and set out the Cabinet's proposed budget, medium term financial plan and capital programme.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Ref: 2014/125

**2014/15 Financial Monitoring & Business Strategy Delivery Report -
December 2014**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 24 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/150

**2014/15 Financial Monitoring & Business Strategy Delivery Report -
February 2015**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/176

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2014/15 - January 2015

To consider applications (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 7 January 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2014/128

Chill Out Fund 2014/15 - February 2015

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 11 February 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2014/152

Chill Out Fund 2015/16 - April 2015

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date:

**Cabinet Member for Public Health & the
Voluntary Sector, 29 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2014/179

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. December 2014 items included for ease of reference.

Cabinet - 16 December 2014

- **Flood Risk Management Consultation Responses** 2014/107
Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435
- **Strategy for Special Educational Needs Infrastructure to 2030** 2014/155
Janet Johnson, Children with SEN Manager Tel: (01865) 815129
- **Child Sexual Exploitation Update** 2014/181
Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - October 2014** 2014/105
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Service & Resource Planning Report 2015/16 - December 2014** 2014/106
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 27 January 2015

- **Delegated Powers of the Chief Executive - January 2015** 2014/127
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 2** 2014/126
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Housing Related Support** 2014/191
Natalia Lachkou, Commissioning Manager Tel: 07881 500344
- **LTP4 and Oxford Transport Strategy** 2014/099
Daniel Round, Locality Manager Tel: (01865) 815623
- **Compulsory Purchase Orders** 2014/189
Richard Warren, Strategic Project Delivery Manager Tel: 07748 112169
- **The Supported Transport Programme** 2014/161
Giacomo Esposito, Programme Manager Tel: 07554 103443

The Forward Plan

- **Service & Resource Planning 2015/16 - January 2015** 2014/125
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 24 February 2015

- **Staffing Report - Quarter 3 - 2014** 2014/151
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Community Risk Management 2015-16 Action Plan** 2014/165
Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206
- **Adult Social Care Policy Framework** 2014/157
Ben Threadgold, Service Manager - Policy & Performance Tel: (01865) 328219
- **School Improvement Business Partnership** 2014/175
Sue Bainbridge, Schools & Learning Manager Tel: (01865) 328508
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - December 2014** 2014/150
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 17 March 2015

- **The Big Plan - Learning Disability Strategy - 2015-2018** 2014/156
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577

Cabinet - 21 April 2015

- **Delegated Powers of the Chief Executive - April 2015** 2014/178
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 3** 2014/177
Maggie Scott, Head of Policy Tel: (01865) 816081
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015** 2014/176
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Deputy Leader - 19 January 2015

- **Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire** 2013/156
*Richard Webb, Trading Standards & Community Safety Manager
Tel: (01865) 815791*

Cabinet Member for Children, Education & Families - 8 December 2014

- **Pre Schools on Maintained School Sites Under Licence or Lease: Proposed New Charging Arrangements** 2014/035
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617
- **Closure of West Kidlington Nursery School (to merge with West Kidlington Primary School)** 2014/100
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Closure of Northfield School Hostel** 2014/124
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Children, Education & Families - 5 January 2015

- **Closure of Hearing Impairment Resource Base at Rush Common School, Abingdon** 2014/171
*Diane Cameron, School Organisation Officer Tel: (01865) 816445,
Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391*

Cabinet Member for Children, Education & Families - 9 February 2015

- **Proposal to Expand Hook Norton CE Primary School** 2014/182
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Closure of Communication & Interaction Resource Base at Caldecott Primary School** 2014/172
*Diane Cameron, School Organisation Officer Tel: (01865) 816445,
Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391*

The Forward Plan

- **Closure of Communication & Interaction Resource Base at Queensway School, Banbury** 2014/173
Diane Cameron, School Organisation Officer Tel: (01865) 816445, Sue Edwards, Service Manager (SENSS) Tel: (01865) 323391

Cabinet Member for Children, Education & Families - 9 March 2015

- **Recommended Sponsor for New Primary School in Banbury at Longford Park** 2014/109
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"** 2014/183
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Children, Education & Families - 20 April 2015

- **Recommended Preferred Sponsor for the New Primary School at Barton, Oxford** 2014/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Cultural & Community Services - 5 January 2015

- **Exemption from Contract Procedure Rules for a Contract with Abingdon & Witney College** 2014/188
Vicky Field, Operational HR Manager Tel: (01865) 797196

Cabinet Member for Environment - 15 January 2015

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2014** 2014/122
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Proposed Zebra Crossing - A415 Kingston Bagpuize** 2014/066
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

The Forward Plan

- **Proposed Changes to Parking Places - St John Street Area, Oxford** 2014/158
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Traffic Restrictions - Abbey Place, Oxford** 2014/159
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Village Entry Traffic Calming Feature - Stanton Harcourt** 2014/167
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Pedestrian Crossing - Bicester Eco-Town Exemplar Site** 2014/168
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Disabled Persons Parking Places - Cherwell District Council** 2014/170
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Puffin Crossing - A417 East Hendred** 2014/185
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Cabinet Member for Environment - 26 February 2015

- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Changes to Parking - Burford** 2014/166
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Amendments to Parking Restrictions - Marston Road, Oxford** 2014/088
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Amendments to Residents Parking Scheme - Henley** 2014/169
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale** 2014/186
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

- **Proposed Speed Limit and Traffic Calming - Milton Road, Sutton Courtenay** 2014/187
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Cabinet Member for Environment - 19 March 2015

- **Bus Subsidies** 2014/164
Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867
- **Cutteslowe & Wolvercote Junction Improvements** 2014/160
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083
- **Proposed Parking Restrictions - Radley** 2014/033
Jim Daughton, Service Manager - Delivery Tel: (01865) 815083

Cabinet Member for Public Health & the Voluntary Sector - 7 January 2015

- **Chill Out Fund 2014/15 - January 2015** 2014/128
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 11 February 2015

- **Chill Out Fund 2014/15 - February 2015** 2014/152
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 29 April 2015

- **Chill Out Fund 2015/16 - April 2015** 2014/179
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649



Forward Plan January - April 2015

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 27 January 2015 is not in the Forward Plan.

At their meeting on 27 January 2015, Cabinet will consider the final report in a series on the Service & Resource Planning 2015/16 prior to Cabinet recommending a budget for 2015/16 and Medium Term Plan to 2017/18 to Council in February 2015. The Leader of the Council has prepared a report, including potential new ways of working in response to government announcements about future public spending cuts to be considered at its meeting in January 2015 alongside the Service & Resource Planning report in order that Cabinet has relevant information for contemplating the longer term budget position beyond the proposed Medium Term Plan to 2017/18.

Cabinet, 27 January 2015

Preparing for Future Financial Pressures

To consider for information the report of the Leader of the Council.

Decision Maker and Target Date: **Cabinet, 27 January 2015**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Leader of the Council

Contact: Councillor Ian Hudspeth, Leader of the Council; Tel: (01865) 815283
Ref: 2014/204

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

14 January 2015